



Uttaradit Rajabhat University

Announcement for the Recruitment of Temporary Foreign Language Instructors

Uttaradit Rajabhat University is seeking applications from native speakers to fulfil 2 teaching positions as Language Instructors. The details are as follows:

1. Position:

- 1) English Language Instructor
- 2) Chinese Language Instructor

2. Responsibilities:

- 1) Manage English/Chinese language subjects and related subjects for students
- 2) Plan and prepare course syllabi of assigned courses in each semester
- 3) Prepare and set tests, examination papers and exercises
- 4) Undertake administrative tasks, such as keeping scores and attendance records
- 5) Devise, write and produce new teaching materials, including audio and visual resources
- 6) Do research and produce academic work
- 7) Organize and get involved with academic service projects organized by the program, faculty, and university
- 8) Attend and contribute to training sessions
- 9) Assist Thai instructors as an expert of English/Chinese language for teaching and some academic consulting
- 10) Perform other assigned tasks and duties

3. Salary:

- 1) 26,460 baht/month for a master's degree holder and housing allowance of 8,000 baht
- 2) 30,790 baht/month for a doctorate degree holder and housing allowance of 8,000 baht

(In case of residence, vehicle, and visa fees will be provided by yourself)

4. Qualifications:

Positions	Offices	Qualifications
1 English Language Instructor	Business English program International College	<ul style="list-style-type: none">- Native English-speaking individual, aged 25 – 59 years old- Master's degree in the field of Business, Linguistics or any related fields- At least one year of experience in teaching English as a foreign language or as a second language, or working in the business- Experience in teaching English or business related courses preferable- Good command in computer and teaching material development- Good understanding of Thai Culture
1 Chinese Language Instructor	Business Chinese program International College	<ul style="list-style-type: none">- Native Chinese-speaking individual, aged 25 – 59 years old- Master's degree in the field of Linguistics, Business or any related fields- At least one year of experience in teaching Chinese as a foreign language or as a second language- Experience in teaching Chinese or business related courses preferable- Good command in computer and teaching material development- Good understanding of Thai Culture

5. Application:

Interested persons can download the application form via the International College website at <http://uruic.urui.ac.th> and send the signed application form with verified required documents by mail to International College, 3rd floor, ICIT Building, Uttaradit Rajabhat University, No.27 Injaimee Rd., Tha-it, Muang, Uttaradit, 53000 Thailand, by e-mail to uruic@live.urui.ac.th or by fax to 0-5541-6601 ext. 1866 or apply in person at the office hours during **18 February – 15 March 2021**. For more information, please contact 0-5541-6601 ext. 1861.

6. Required documents:

- 1) Completed application form
- 2) A Self-Introduction video of 1-2 minutes
- 3) A copy of degree certificate
- 4) A copy of official transcripts of records of all completed degrees
- 5) A copy of certificate(s) of previous employment (if applicable)
- 6) Copies of every stamped page in your passport
- 7) A recent 1x1.5 inch photograph, taken no longer than six months ago (facing camera, wearing neither hat nor dark glasses and dress in uniform or polite attire)

7. Notification of qualified candidates:

A list of qualified candidates will be announced on 18 March 2021 at the office of International College, 3rd floor, ICIT Building and it will also be available on the website at <http://uruic.urui.ac.th>

8. Interview Date, Time and Venue

The interviewees will be informed of interview date and time for a recruitment interview by telephone or email communication.

Announced on 15 February 2021



(Asst. Prof. Dr. Ruangdet Wongla)

President of Uttaradit Rajabhat University

Schedule

Date	Schedule
18 February - 15 March 2021	Download the application online at http://uruic.uru.ac.th
	<p>Application</p> <p>Apply in person or send the signed application form with verified required documents by e-mail, fax, or post (not later than the application deadline) to</p> <p style="padding-left: 40px;">The office of International College, 3rd floor, ICIT Building, Uttaradit Rajabhat University, No.27 Injaime Rd., Tha-it, Muang, Uttaradit, 53000 Thailand, Telephone no. 0-5541-6601 ext. 1861 Fax: 0-5541-6601 ext. 1866 E-mail: uruic@live.uru.ac.th</p>
18 March 2021	<p>Notification of qualified candidates</p> <p>at the office of International College, 3rd floor, ICIT Building and on website http://uruic.uru.ac.th</p>
To be confirmed	<p>Teaching demonstration (15-20 minutes)</p> <p>Interview (10-15 minutes)</p>